

# ***ON-LINE AUCTION HOW IT WORKS***

A live link is typically placed upon the AHS Home Page near the middle of the month prior to the auction beginning (December). Those who have had their email address placed in the On-line Auction administrator's mailing group will be notified of the auction dates via email (see below for info on how to get into the mailing group).

Click on the link for this year's On-line Auction. Read all parts of the auction agreement and explanation of how it works. Click the button stating that you agree. Once you have completed this step, you will go to the auction home page.

**General Navigation:** You may navigate to any one of the anchor pages from any page using the links in the box at the bottom of each page. [You must be registered to submit a bid.]

**-The Auction Home page:** The auction home page has links to different categories of items that are for sale. Click on one of these links to view items in that category.

**-Category Pages:** Category pages are where you will find the individual items that you may bid on. They are listed with the Title, the closing date, the number of bids, and the current bid displayed.

**-Item Detail Pages:** The item detail page has the information that is available in the Category listing, as well as a more detailed description, a picture (if one is available), the Bid History, and an area for you to submit a bid for that item.

## **-Registration**

- All activities on the auction site require registration.
- In order to register, click on the "Register" link in the box at the bottom of any auction page.
- On the registration page you must enter this information
  1. Username: This is your "handle" for the auction site. It is what you see when you look at the bid history, and who has put an item up for auction. If you choose a Username that is already taken, you will be prompted to enter another one.
  2. Your Name: Please enter your full name so that we may contact you for notifications and/or questions.
  3. Email Address: Please enter a valid email address, as your account login information will be emailed to you, as well as any questions that others may have on items that you put up for bid.
  4. Your address, City, State, and Zip: This is necessary for us to know where to send items that have been successfully bid upon.

- Change Password: Here you may change your password you must know your Username and present password to change your password to something else.
- Change Registration Info: Once you have entered your Username and password you are taken to a page where you can change your email and address information.
- You must read and accept the terms of the AHS Auction as set by the Auction Administrator. After you enter the above information, a pop up with the auction terms agreement will be presented. Acceptance will complete your registration; non-acceptance will terminate your registration.

You will find a wide variety of hosta: market plants, collector plants with very limited availability, new intros not in production, and breeders unlikely to be available except in auctions. Be sure to check out the Other category for companion plants and art.

READ the non-bid items! This is where changes, news updates, tips, etc. are posted. Besides the news, you will find some fun landscape shots. You may even recognize some of them.

People donating are not only offering the plant but footing the shipping within the contiguous U.S. Some purchase the plants out of pocket and offer them as their donation - your bid hopefully makes their giving even better.

Send an email to the auction administrator requesting that you be added to the group mailing list. A link to the address is found on the AHS list of officers ( <http://www.americanhostasociety.org/OfficersList.html> ).

**Join in the fun  
and know that you are supporting the AHS in its efforts.**

